



## Registration of Single Shareholder with Limited Liability (Unipessoal Lda)

### Required Documents

<b>1</b>	Filled up Form – SERVE_F_1_13
<b>2</b>	Approved Name (1)
<b>3</b>	2 x Constitution and Articles of Association (AoA) (Original and Copy)
<b>4</b>	Proof of paid capital (if not mentioned in the Constitution or AoA) (Minimum USD 5.000,00 – Maximum USD 500.000,00)
<b>5</b>	Declaration of company members accepting the position (if not mentioned in the Constitution or AoA)
<b>6</b>	Identification of Single Shareholder (2) (3)
<b>7</b>	Personal TIN of Single Shareholder (4)
<b>8</b>	Proof of residence in Timor-Leste of at least 1 Administrator/Director
<b>9</b>	Company's main Office address (Map)
<b>10</b>	Power of Attorney (If applicable)

**(1)** Name Approval can be conducted at the moment of the Application for Business Registration and Licensing.

**(2)** If the single shareholder is a national company or legal entity, it must present the proof of business registration, updated Articles of Association and the minute of the deliberation that decided for the establishment of the new company.

**(3)** If the single shareholder is a foreign company or legal entity, it must present the proof of existence in the foreign country, updated Articles of Association and the minute of the deliberation that decided for the establishment of the new company in Timor-Leste, and all documents must be authenticated by a Notary Public, legalized and translated into one of the official languages.

**(4)** In case the Single Shareholder does not have a TIN number yet, SERVE will issue it together with the registration.