



## Registration of Joint Stock Company (S.A.)

### Required Documents

<b>1</b>	Filled up Form – SERVE_F_1_13
<b>2</b>	Approved Name (1)
<b>3</b>	2 x Constitution and Articles of Association (AoA) (Original and Copy)
<b>4</b>	Company's main Office address (Map)
<b>5</b>	Proof of paid capital (if not mentioned in the Constitution or AoA) (Minimum USD 50.000,00)
<b>6</b>	Declaration of company members accepting the position (if not mentioned in the Constitution or AoA)
<b>7</b>	Identification of Shareholders (2) (3)
<b>8</b>	Personal TIN of Shareholders (4)
<b>9</b>	Proof of residence in Timor-Leste of at least 1 Administrator/Director
<b>10</b>	Power of Attorney (If applicable)

**(1)** Name Approval can be conducted at the moment of the Application for Business Registration and Licensing.

**(2)** If one or more shareholders is a national company or legal entity, it must present the proof of business registration, updated Articles of Association and the minute of the deliberation that decided for the establishment/ participation of the new company.

**(3)** If one or more shareholders is a foreign company or legal entity, it must present the proof of existence in the foreign country, updated Articles of Association and the minute of the deliberation that decided for the establishment/participation of the new company in Timor-Leste, and all documents must be authenticated by a Notary Public, legalized and translated into one of the official languages.

**(4)** In case one or more Shareholders do not have a TIN number yet, SERVE will issue it together with the registration.